

Kandaswami Kandar's College, Velur.

NAAC "B" Grade (3rd Cycle) College

Internal Quality Assurance Cell

MINUTES OF THE MEETING

Academic Year:2019-20

DATE : 29-06-2019

TIME : 10.30 am

MEETING NO. :1

VENUE : IQAC ROOM

AGENDA

1. Passing the minutes of the previous meeting.
2. Review the existing practices.
3. Year Planner
4. Fund mobilization.
5. Research activities.
6. Other matters relevant to IQAC

Members Present:

Dr. N.Thangaraj	Chairman
Dr.V.Sankar, MD.,	VIP (Public)
Mr.S.T.N. Mahinder Mani	Management
Dr.V.Chandrasekaran	Faculty
Dr.P.Loganathan	Faculty
Dr.D.Senthilkumar	Faculty
Prof. S.Selvakumar	Faculty
Dr.K.Sasikumar	Faculty
Mrs.S.Dhivya	Faculty
Dr.K.K.Vijayakumar	Faculty

External Member:

Mr. G.Gnanasekaran	Administrative staff
Dr.K.Chandrasekar	Alumnus
Mr. Ajith kumar	Student
M.Rajagopalan	Industrialist

The principal, Chairman IQAC presided over the meeting. The meeting begins with silent prayer followed by the welcome address and report of the co-ordinator.

IQAC Co-ordinator briefed the progress of the plans.

1. For effective administration 35 committees were reconstituted with a few minor changes.
2. Chairman and IQAC Coordinator had briefed the objectives to each committee.
3. Internal Audit is scheduled with an external expert.
4. Library Hour is proposed for all I & II year UG students.
5. Year Planner is scrutinized.
6. Induction Class and Bridge course are apprised.
7. List of funding Agencies is prepared and circulated among teachers.
8. Women Development is asked to organize various programmes to sensitize empowerment of women.
9. Student Seminars are to be scheduled periodically.

The committee welcomes Dr.V. Sankar a renowned physician representing the public to the IQAC of our college. The committee endorsed the progress report. It also suggests to

1. Go for full atomization of all Departments and the college administration.
2. Mobilize funds from various funding agencies.
3. Request Alumni for financial assistance.
4. Motivate departments to conduct seminars.
5. Strengthen the functioning of Mentor Mentee System
6. Conduct faculty development programme.
7. Procure e-sources for ICT class rooms.
8. Take initiatives to sign MOU.
9. Take steps to do consultancy service.
10. Students' participations in community services, sports, and fine arts are to be encouraged.



Co-Ordinator.



Principal

Kandaswami Kandar's College, Velur.

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MINUTES OF THE MEETING

Academic Year:2019-20

MEETING NO. 2

DATE : 19-11-2019

TIME : 10.30 am

VENUE : IQAC ROOM

AGENDA

1. Passing the minutes of the previous meeting.
2. Review the existing practices.
3. Fund mobilization.
4. MoUs .
5. Other matters relevant to IQAC.

Members Present:

Dr. N.Thangaraj	Chairman
Dr.V.Sankar, MD.,	VIP (Public)
Mr.S.T.N. Mahinder Mani	Management
Dr.V.Chandrasekaran	Faculty
Dr.P.Loganathan	Faculty
Dr.D.Senthilkumar	Faculty
Prof. S.Selvakumar	Faculty
Dr.K.Sasikumar	Faculty
Mrs.S.Dhivya	Faculty
Dr.K.K.Vijayakumar	Faculty

External Member:

Mr. G.Gnanasekaran	Administrative staff
Dr.K.Chandrasekar	Alumnus
Mr. Ajith kumar	Student
M.Rajagopalan	Industrialist

The principal, Chairman presided over the meeting. The meeting begins with silent prayer followed by the welcome address and report of the co-ordinator.

IQAC Co-ordinator briefed the progress resolutions passed in the previous meeting.

01. Full atomization of all Departments and the college administration has not been achieved so far.
02. Proposals have been sent for mobilizing funds from various funding agencies.
03. A proposal is placed requesting Alumni for financial assistance to build class rooms.
04. Departments conducted seminars.
05. Ice breaking is required to make the students understand Mentor Mentee System. Special meeting has been planned.
06. Faculties are informed to procure e-sources for ICT class rooms.
07. New MOUs were signed.
08. The rural background of the college scarcely demands Consultancy service. The Industries are informed of the recourses available in our college.
09. Students' participation in community services, sports, and fine arts have significantly improved.

The committee endorsed the progress report. The committee has suggested to do the following

01. Steps to be taken to improve the results.
02. Graduation Day has to be celebrated.
03. Website has to be updated.
04. Indoor stadium has to be completed and bring it to the student usage.
05. The fitness centre may be provided spacious room and advanced facility.
06. Construction of Class rooms may be taken above the B.com Classes.
07. A gate may be constructed near green house to stop unnecessary movements of vehicles during working hours.



Co-Ordinator



Principal

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MINUTES OF THE MEETING

Academic Year: 2019-20

MEETING NO. 3

DATE : 28-01-2020

TIME : 10.30 am

VENUE : IQAC ROOM

AGENDA

1. Passing the minutes of the previous meeting.
2. Review the existing practices.
3. Digitalization.
4. Indoor Stadium.
5. Other matters relevant to IQAC.

Members Present:

Dr. N.Thangaraj	Chairman
Dr.V.Sankar, MD.,	VIP (Public)
Mr.S.T.N. Mahinder Mani	Management
Dr.V.Chandrasekaran	Faculty
Dr.P.Loganathan	Faculty
Dr.D.Senthilkumar	Faculty
Prof. S.Selvakumar	Faculty
Dr.K.Sasikumar	Faculty
Mrs.S.Dhivya	Faculty
Dr.K.K.Vijayakumar	Faculty

External Member:

Mr. G.Gnanasekaran	Administrative staff
Dr.K.Chandrasekar	Alumnus
Mr. Ajith kumar	Student
M.Rajagopalan	Industrialist

The principal, Chairman presided over the meeting. The meeting begins with silent prayer followed by the welcome address and report of the coordinator.

IQAC coordinator briefed the progress resolutions passed in the previous meeting.

1. Remedial Classes were conducted for slow learners.
2. Graduation Day will be planned in the month of March 2020.
3. Website work has been out sourced.
4. Students are using indoor stadium. The Inter collegiate tournaments were conducted.
5. Class room construction was completed. History department was allotted the class rooms.

The committee endorsed the progress report. The committee has suggested to do the following

1. Energy Audit may be conducted in association with a qualified person.
2. Green Audit may be conducted in association with an expert.
3. Students' internship may be strengthened.
4. Student outreach programme may be encouraged
5. Strategy may be evolved to improve admission.



Co-Ordinator



Principal

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MINUTES OF THE MEETING

Academic Year: 2019-20

MEETING NO. :4

DATE : 02-08-2020

TIME : 10.30 am

PLATFORM : Zoom Meet

AGENDA

1. Passing the minutes of the previous meeting.
2. Review the existing practices.
3. COVID Challenges
4. Online Classes.
5. Other matters relevant to IQAC.

Members Present:

Dr. N.Thangaraj	Chairman
Dr.V.Sankar, MD.,	VIP (Public)
Mr.S.T.N. Mahinder Mani	Management
Dr.V.Chandrasekaran	Faculty
Dr.P.Loganathan	Faculty
Dr.D.Senthilkumar	Faculty
Prof. S.Selvakumar	Faculty
Dr.K.Sasikumar	Faculty
Mrs.S.Dhivya	Faculty
Dr.K.K.Vijayakumar	Faculty

External Member:

Mr. G.Gnanasekaran	Administrative staff
Dr.K.Chandrasekar	Alumnus
Mr. Ajith kumar	Student
M.Rajagopalan	Industrialist

The principal, Chairman presided over the meeting. The meeting begins with silent prayer followed by the welcome address and report of the coordinator.

IQAC coordinator briefed the progress resolutions passed in the previous meeting.

1. Energy Audit has been conducted in association with an electrical engineer.
2. Green Audit has been conducted in association with Mrs A.N.Shanthi Managing Trustee, Centre for Resource Management and Development Velur.
3. Students' field projects were encouraged. Internship is postponed for COVID.
4. Student outreach programme has been started. Due to Covid it has been stopped.

The committee endorsed the progress report. The committee welcomes Dr. V.Sankar, a renowned physician representing the public to the IQAC of our college. The committee has suggested to do the following

1. Since the epidemic is alarming instruction may be given to all the members to be cautious.
2. Ensure the strict adherence of SOP.
3. Render possible help to all fellow human.
4. Encourage all possible academic activity in online.



Co-Ordinator



Principal